

## Jesus College Kit: How to use the tripod

This short guide is for anyone who is unfamiliar with cameras and camera kit.

### 1. Open the tripod

Firstly, you may need to remove any bands / clips that are locking the tripod's legs together (circled in the image below)



Once this is removed, pull the tripod legs apart, so that it is fully open, and can stand up on its own

### 2. Attach the quick-release plate to the camera / Locking the camera onto the tripod

The quick-release plate may already be on the bottom of the camera. However, if it isn't, you will have to attach it to the camera yourself.

If the (quick-release) plate isn't on the bottom of the Blackmagic camera, you will likely find it on top of the tripod (circled in red below)



- To remove the quick-release plate from the tripod, firstly loosen the knob/screw, that is circled in yellow on the right, in the image above.

- Once this is loose, hold down the button (circled in yellow above), whilst simultaneously sliding the quick release plate towards the button, until it comes off the tripod.
- After removing the plate, you can attach it to the camera by screwing it into the bottom of the camera, making sure that the small golden button on the plate is facing towards the front of the camera (you only need to use 1 of the screws). You can do this with a flathead screwdriver, or by using the side of a 20p or 50p coin. There may also be a tool included in the kit to do this, which you can find on the bottom of the Blackmagic camera cage (the metal structure around the camera, unless this has been removed by someone else).
- Once the plate has been tightened onto the bottom of the camera, you can slide it back onto the tripod, starting from the side of the button that you had to press to initially remove the quick-release plate.
  - You should hear a clicking sound, which indicates that the camera is locked onto the tripod.
- To secure the camera onto the tripod, tighten the screw/knob that you initially loosened to remove the quick-release plate.

### 3. Adjust the tripod as desired

Now that the camera is securely locked onto the tripod, you can adjust it to capture the footage that you want!

Below, I have circled different components of the tripod.



- Black (on the right image): These latches can be found on the legs of the tripod. If you open the latch, it will allow you to make the corresponding tripod leg longer. If you close the latch, it will lock the tripod in place
- Red: Twist to tighten/loosen the quick-release plate
- Yellow: Hold down the button to slide the quick-release plate (with the camera if attached) off. Slide the quick-release plate in the direction towards the button to

remove it and slide the quick-release plate in from the same side to attach it to the tripod.

- Purple: Twist to tighten/loosen the fluid head stick – when this stick is extended (as seen in the image), you can use this to rotate the camera around on the tripod (only if the horizontal rotation knob is loosened)
- Light Blue: For vertical rotation. Twist to tighten/loosen. When loose, it allows you to tilt the camera up and down.
- Light Green: For horizontal rotation. Twist to tighten/loosen. When loose, it allows you to rotate the camera on the horizontal axis.
- Dark Green: Controls resistance to movement. Twist to tighten/loosen. When tightened, it adds more resistance to camera rotation. When loosened, the physical resistance decreases.
- Dark Blue: Controls angle of the swivel-head of the tripod. Twist to tighten/loosen. When loose, it allows you to set the camera in a certain rotation / position. When tightened, it locks the camera in place.

After adjusting the tripod, just hit record to capture your desired footage!

Most tripods function in a similar way, so this knowledge can be applied to other tripods.