



## **Parking on College Properties for Fellows living in College Accommodation**

With the exception of residential Fellows, key staff, contractors and those with special needs, **there is no parking at the main College site.**

Parking at other College sites (Stevens Close, 121 Woodstock Road and Herbert Close) is restricted to residents and their visitors and some staff.

Residents wishing to park a vehicle permanently must apply for a parking permit, which must be displayed in the windscreen of their vehicle at all times that the vehicle is on site. Please note that the flat leases allow for only one permit per flat. The permits are valid for the duration of the lease period or until they are surrendered, whichever is the sooner.

An application form for a permit can be found at: <https://intranet.jesus.ox.ac.uk/files/permit-applicationpdf>

Each flat will also be issued with temporary parking permits (in batches of three). These are valid for 24 hours and are intended for use by visitors etc. The details on the permit, including the date and start time, should be completed before displaying the permit in the vehicle windscreen. Further temporary permits are available from the Lodge [lodgeopen@jesus.ox.ac.uk](mailto:lodgeopen@jesus.ox.ac.uk). The issue of these will be monitored to ensure that the system is not being abused.

There will be regular, unannounced checks that all parked vehicles are displaying a valid permit. Any that fail to do so will be regarded as being parked without authority and suitable action will be taken.

Please note that, as a clause in the flat leases requires that all vehicles parked display a valid parking permit, anyone parking without a permit will be in breach of their lease agreement.

As space is limited the issue of a parking permit does not guarantee that a parking space will be available at any given time. Spaces, with the exception of those for permanent staff, cannot be reserved.

There is also a 'pay to park' scheme in the annex properties for members of College to apply to if space allows. Please contact the Lodge for further details.

**All vehicles are parked at their owner's risk. The College cannot be held responsible for any damage, loss or theft to either the vehicle or its contents.**

Ruedi Baumann

Circulation: Fellows of Jesus College, Oxford and Lecturers at Jesus College.