**Flat name/Number/Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**This form needs to be filled in as accurately as possible to avoid you having to pay any unnecessary damage/cleaning charges at the end of your tenancy**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date: …………………** |  |  |  |
| If nothing is listed or any blank spaces items will be deemed as good condition, no marks, etc. | | |  |
|  | | |  |
|  | | |  |
| **Living Room / Kitchen** | | |  |
| Walls | | |  | |
| Ceiling |  |  |  |
| Floor covering |  |  |  |
| Curtains |  |  |  |
| Window Sills |  |  |  |
| Sideboard |  |  |  |
| Coffee table |  |  |  |
| Dining Furniture |  |  |  |
| Sofa / chairs |  |  |  |
| Kitchen units |  |  |  |
| Fridge |  |  |  |
| Cooker |  |  |  |
| Fire extinguisher |  |  |  |
| Light fittings |  |  |  |
| **Bathroom / Shower** |  |  |  |
| Bathroom / Shower |  |  |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Flooring |  |  |  |
| Basin |  |  |  |
| Mirror |  |  |  |
| Fittings |  |  |  |
| **W/C** |  |  |  |
| Pan |  |  |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Flooring |  |  |  |
| Basin |  |  |  |
| Mirror |  |  |  |
| Fittings |  |  |  |
| **Hallway / Corridor** |  |  |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Floor |  |  |  |
| **Bedroom 1** |  | Full student name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Floor covering |  |  |  |
| Curtains |  |  |  |
| Window Sills |  |  |  |
| Light fittings |  |  |  |
| Notice board |  |  |  |
| Shelves |  |  |  |
| Bed |  |  |  |
| Mattress |  |  |  |
| Mattress cover |  |  |  |
| Bedside cupboard |  |  |  |
| Desk |  |  |  |
| Desk chair |  |  |  |
| Easy chair |  |  |  |
| Desk lamp |  |  |  |
| Bin |  |  |  |
|  |  |  |  |
| **Bedroom 2** |  | Full student name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Floor covering |  |  |  |
| Curtains |  |  |  |
| Window Sills |  |  |  |
| Light fittings |  |  |  |
| Notice board |  |  |  |
| Shelves |  |  |  |
| Bed |  |  |  |
| Mattress |  |  |  |
| Mattress cover |  |  |  |
| Bedside cupboard |  |  |  |
| Desk |  |  |  |
| Desk chair |  |  |  |
| Easy chair |  |  |  |
| Desk lamp |  |  |  |
| Bin |  |  |  |
|  |  |  |  |
| **Bedroom 3** |  | Full student name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Floor covering |  |  |  |
| Curtains |  |  |  |
| Window Sills |  |  |  |
| Light fittings |  |  |  |
| Notice board |  |  |  |
| Shelves |  |  |  |
| Bed |  |  |  |
| Mattress |  |  |  |
| Mattress cover |  |  |  |
| Bedside cupboard |  |  |  |
| Desk |  |  |  |
| Desk chair |  |  |  |
| Easy chair |  |  |  |
| Desk lamp |  |  |  |
| Bin |  |  |  |
|  |  |  |  |
| **Bedroom 4** |  | Full student name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Walls |  |  |  |
| Ceiling |  |  |  |
| Floor covering |  |  |  |
| Curtains |  |  |  |
| Window Sills |  |  |  |
| Light fittings |  |  |  |
| Notice board |  |  |  |
| Shelves |  |  |  |
| Bed |  |  |  |
| Mattress |  |  |  |
| Mattress cover |  |  |  |
| Bedside cupboard |  |  |  |
| Desk |  |  |  |
| Desk chair |  |  |  |
| Easy chair |  |  |  |
| Desk lamp |  |  |  |
| Bin |  |  |  |

Sign and date below:

Tenant 1 - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tenant 2 - \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenant 3 - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tenant 4 - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_